

**54th Lexington Homecoming
Booth Application
Friday, May 3 - Saturday, May 4, 2019**

*Applications will be accepted through Friday, May 3, 2019, **providing space is still available.**
Spaces are assigned on a **FIRST COME, FIRST PAID BASIS.** Spaces are 10' x 10' and fees are non-refundable. Event is Rain or Shine.

***PLEASE REVIEW VENDOR FEES AND ELECTRICITY INFO BELOW! *CHANGES HAVE BEEN MADE FROM YEARS PAST.**

CRAFT VENDORS:

- \$75 for applications received on or before April 12, 2019
- \$85 for applications received April 13 – April 26, 2019
- \$100 for applications received after April 27, 2019
- \$20 Optional Electricity Fee - per 10'x10' space. ***Electricity is limited and not guaranteed. Electricity should be paid for in advance when submitting your vendor application. You will be notified if you receive electricity and refunds will be given to those that do not receive electricity. Vendors are limited to 1 electrical outlet per booth space purchased.**

NON-COMMERCIAL FOOD VENDORS:

Non-Commercial Food Vendors are defined as non-profits, churches, and other organizations raising money for a cause or organization.

- \$75 for applications received on or before April 12, 2019
- \$85 for applications received April 13 – April 26, 2019
- \$100 for applications received after April 27, 2019
- \$20 Optional Electricity Fee - **Electricity is available, but very limited for non-commercial food vendors only. Electricity will be assigned on a first come, first paid basis and is not guaranteed. Use of any and all appliances must be approved by the booth coordinator and must be listed below.**
- Food Vendors are responsible for any food permits required by the State of Texas. You may sell non-commercial drinks (i.e. tea, water, lemonade, etc.) Food items should be unique to each booth and all items sold **MUST** be approved by the Chamber Booth Coordinator.
- **Chamber has all exclusive rights to sell soda products, hot dogs, & sausage wraps. Food vendors may not sell these items.**

COMMERCIAL FOOD VENDORS:

Commercial Food Vendors are defined as food trucks, trailers, or businesses that profit from their sales. **ALL COMMERCIAL FOOD VENDORS ARE REQUIRED TO GIVE 10% OF FESTIVAL PROFITS BACK TO THE LEXINGTON CHAMBER.**

- \$75 for applications received on or before April 12, 2019
- \$85 for applications received April 13 – April 26, 2019
- \$100 for applications received after April 27, 2019
- **COMMERCIAL FOOD VENDORS ARE REQUIRED TO SUPPLY THEIR OWN GENERATOR AND ARE NOT REQUIRED TO PURCHASE ELECTRICITY USE FROM THE CHAMBER.**
- Food Vendors are responsible for any food permits required by the State of Texas. You may sell non-commercial drinks (i.e. tea, water, lemonade, etc.) Food items should be unique to each booth and all items sold **MUST** be approved by the Chamber Booth Coordinator.
- **Chamber has all exclusive rights to sell soda products, hot dogs, & sausage wraps. Food vendors may not sell these items.**

ENTERTAINMENT VENDORS:

Entertainment vendors are defined as FOR PROFIT entertainment companies and amusement companies. **ALL ENTERTAINMENT VENDORS ARE REQUIRED TO GIVE 10% OF FESTIVAL PROFITS BACK TO THE LEXINGTON CHAMBER.**

- \$75 for applications received on or before April 12, 2019
- \$85 for applications received April 13 – April 26, 2019
- \$100 for applications received after April 27, 2019
- **ENTERTAINMENT VENDORS ARE REQUIRED TO SUPPLY THEIR OWN GENERATOR AND ARE NOT REQUIRED TO PURCHASE ELECTRICITY USE FROM THE CHAMBER.**

VENDOR HOURS:

Friday, May 3, 2019 (OPTIONAL): Your booth may open at 5:00pm (*there is a high demand for open booths during evening hours*)

Saturday, May 4, 2019: Booths should be set up and ready for sales by 9:00am. Vendors are encouraged to stay open through the evening hours as well, but may shut down after 5:00pm.

Vendors are asked to be equipped with their own display equipment including tables, chairs, canopy, and heavy-duty extension cords if electricity purchased. **ALL CANOPIES MUST BE SECURED.** We reserve the right to bar any duplicate sales or any craft items deemed offensive or in poor taste. You are responsible for your own tax status and for collecting and reporting sales tax where applicable.

QUESTIONS:

Booth Coordinator, Samantha Retzlaff: 979-716-0397 or samantha.retzlaff@yahoo.com

Lexington Chamber of Commerce 979-773-4337

Name:		Organization/Business Name:	
Street Address:		City:	State:
Phone #:	Email Address:		

Is it ok to text you on your cell phone with Festival information and updates? _____ Cell #: _____

Booth Type: Check all that apply: Non-Profit _____ For Profit _____
 Non-Commercial Food _____ Commercial Food _____ Game _____ Craft _____

# of Booth Spaces:	@ \$75.00 received on or before April 13, 2018	\$
# of Booth Spaces:	@ \$85 for applications received April 14, 2017 – April 27, 2018	\$
# of Booth Spaces:	@ \$100 for applications received after April 27, 2018	\$
Electricity:	@ \$20 Electricity Fee per 10'x10' space (spaces are limited)	\$
	Total amount enclosed:	\$

- I plan to have my booth open Friday evening ONLY I plan to have my booth open Saturday ONLY
 I plan to have my booth open Friday evening and Saturday

Please provide a description of your booth and all items being sold. Food vendors must list food items being sold and appliances being used. THIS IS A MUST!

My signature signifies I have read and agree to the guidelines and any rules for the well-being of those attending Homecoming. I agree to be responsible for paying State Sales Tax and I release and forever discharge the Lexington Chamber of Commerce, the City of Lexington, and any individuals associated with this event from any responsibility, loss, claims, and damages resulting from my/our participation in this event.

By: _____ Date: _____

*Please make check or money order payable to Lexington Chamber of Commerce. Send this completed form and payment to: Lexington Chamber of Commerce, PO Box 562, Lexington, TX 78947 or deliver to the Chamber office via drop slot in door.

FOR OFFICE USE ONLY:

Date Received:	Amount Received:	Received By:
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